



SOUTHERN SERVICES
REFORM GROUP

SSRG Workgroup Meeting
Workgroup: Carer Issues Workgroup
Date: Tuesday 20 November 2012

Present: Jen Day (Chair), Meredith McLeod, Andrea Stent, Carol Sargeant, Brenda Johnson, Louise Fuller, Carole Matthews, Stephanie Phapps, Filomena Occhiodoro, Chris O'Brien, Sally Warnes (Project Officer), Bev Bannister (Minutes)

Apologies: Sharron Irwin, Julie Haselgrove ,

Agenda Items	Discussion	Actions
Welcome and apologies	<ul style="list-style-type: none"> • Christmas lunch meeting held at Beach Pit Café, Brighton • Welcome and apologies noted • Members were given a memory stick each with the Carer Resource pack and relevant information on it 	
Previous minutes / business arising	Minutes approved <ul style="list-style-type: none"> • Actions completed 	
Health and Community Informed Choices Project report	Louise gave a report about the Health and Community informed Choices Project: Summary of Research and Planning to Date ❖ Suite of Resources A suite of resources that will connect to already available information in a user friendly, quick and informative way To achieve this outcome a combination of resources will be required. At present, considering a	

	<p>paper based directory (i.e. pokitpal). The pokitpal will contain main service types and contact details including websites. Through the use of a number of QRcodes attached to some services, the user will be directed to specific information and websites. It will also link into the app which will enhance available information. The health professional will also be able to download the free app and retrieve the same information from a different starting point.</p> <p>More than just facts - Enhance Community Services</p> <p>The resources will highlight/enhance the importance of community services which will result in an increased understanding of services and knowledge that will lead to appropriate referrals. Include prompts or questions for the users like</p> <p>Is there a carer? Are they linked to council services? How will your client access domestic assistance? Is your client requiring ongoing or short term services?</p> <p>Pilot Project</p> <p>Due to budget restraints it will be most unlikely that we can trial resources at specific sites and then refine the design before releasing the resources to the target group. (Small print runs much more costly)</p> <p>Therefore, it has been suggested the need to develop a relationship with a couple of organisations (or sections of) where management is keen and encouraging about the project and will provide quality feedback types of resources, vital information and on draft versions of the resources. Jacqui suggested an inner south and an outer south project site.</p> <p>Finally, the development of presentations (i.e. PowerPoint) will accompany the introduction of the resource.</p>	
Project launch discussion	<ul style="list-style-type: none"> • Waiting on a quote from Seacliff Yacht Club – they are not badly priced • Brenda has made a tentative booking for the Mitcham Cultural Village for the last week in February • Celebrities as guest speakers are expensive – have some quotes all ready • Suggestion to ask the Honourable Mark Butler as the speaker • Sally and Bev to look more into guest speakers • Special meeting in January to be held to finalise details for the launch • Brenda asked to book the usual meeting room if possible 	<ul style="list-style-type: none"> • Bev to send appointment to all for special meeting
Project Officers Report	<ul style="list-style-type: none"> • Innovative Projects Forum - showcasing projects in the southern region. The forum is scheduled for 23 November at the Marion Hotel 	

Information Round	none	
Next meeting:	22 January 2013 2:00 to 4:00 pm Mayors Parlour, City of Mitcham 18 December meeting CANCELLED	